

Harrington Elementary School Site Council – Meeting Agenda  
2015-2016 Academic Year

<b>Meeting Date/Time:</b> Tuesday, January 26, 2016 7:30-8:25 am	<b>Location:</b> Room 170, Conference Room	
<b>Attending:</b> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Elaine Mead, Principal  <input type="checkbox"/> Mona Potter, Community Rep  <input type="checkbox"/> Jennifer Roney, Parent Rep.  <input type="checkbox"/> Liz Class, Faculty Rep.  <input type="checkbox"/> Shaun Dever, Faculty Rep.         </div> <div style="width: 50%;"> <input type="checkbox"/> Michelle Motta Dardeno, Parent Rep.  <input type="checkbox"/> Rucha Londhe, Parent Rep.  <input type="checkbox"/> Mai Yang, Parent Rep.  <input type="checkbox"/> Jean Kelley, Faculty Rep.  <input type="checkbox"/> Michelle Wright, Faculty Rep.         </div> </div>		
<b>Agenda</b>		
<b>Topic</b>	<b>Lead</b>	<b>Est. Time</b>
1. Organizational items <ul style="list-style-type: none"> <li>a. Approval of outstanding minutes – M. Motta-Dardeno</li> <li>b. Secretary for today’s meeting – Jean Kelley</li> </ul>	E. Mead	5 minutes
2. Student Survey – <ul style="list-style-type: none"> <li>a. Finalize Student Survey</li> <li>b. Plan Administration Time Line For Grades 3-5</li> </ul>	R. Londhe	25 minutes
3. Parent Communication <ul style="list-style-type: none"> <li>a. January 29 Let’s Chat– Advertising New Topic?</li> <li>b. Mathematics Let’s Chat – New Date – February 26<sup>th</sup> 8:30-9:15</li> </ul>	E. Mead, M. Motta Dardeno	15 minutes
4. Wrap Up & Future Agendas: <ul style="list-style-type: none"> <li>a. February</li> <li>b. March</li> <li>c. April</li> </ul>	E. Mead	10 minutes
<b>Action items</b>		
<b>Item</b>	<b>Responsible</b>	<b>Status</b>
1. Final Draft of Student Survey	R. Londhe	Open
<b>Handouts / Documents to be reviewed</b>		
1. Final Draft of Student Survey		